

2023-2024 Administrative & Professional Staff Council
Wednesday, January 17, 2024
1:30 P.M.
Student Center, Vermillion Room

I. Call to Order

The January meeting was called to order by Chair Todd Bryson.

II. Roll Call and Announcement of Proxies

Members Present: Tena Bennett, Todd Bryson, Amy Eaton, Jeff Franklin, Rachel Frazier, Tarnisha Green, Caleb Hale, Carly Holtkamp, Peter Lucas, Rita Medina, Laura Morgan, Josi Rawls, Elyse Weller, Jasmine Winters, Susan Zamora

Members Absent with Proxy: Lilia Angel-Post (Proxy Jasmine Winters), Layla Murphy (Proxy Carly Holtkamp)

III. Adoption of Meeting Minutes

No meeting minutes from November 15, 2023.

IV. Adoption of Meeting Agenda

Motion: J. Rawls

Second: C. Holtkamp

A vote commenced: 15 Yeas, 0 Nays, 0 Abstentions; The agenda for today's meeting was approved as presented.

V. Guests

None

VI. Reports

A. Chair- Meeting with Chancellor today was cancelled. RFP for committee salary survey.

B. Representatives to University Committees – R. Medina reported the Computing Advisory Committee met and discussed membership along with forming subcommittees. C. Holtkamp reported the IAAC met in December and will not meet in January. E. Weller reported the Recreational Sports and Services Advisory Board met and discussed upcoming events. R. Frazier reported the Provost is starting a policy committee.

C. Standing Committees

1. Executive Committee – T. Bryson reported meeting yesterday and setting the agenda.

2. Committee on Committees – E. Weller reported the recommendation for T. Bennett, J. Rawls, and L. Murphy to be on the Staff Excellence Award Committee.

3. Constituency Relations – J. Winters reported having the holiday party on December 19, 2023 at Buckwater Brew Works. Winters added that 8 volunteers are needed to work games on February 10th and 17th.

4. Operating Paper – No report.

5. Staff Benefits & Welfare – L. Morgan reported the committee is still working on term to continuing contracts and also looking into other duties assigned without extra pay.

VII. Old Business

None

VIII. New Business

S. Zamora announced she is retiring in March. T. Bryson reported Provost Cheryl Tucker and Susan Simmers will be invited guests at February's meeting.

IX. Adjournment

Motion: J. Winters

Second: E. Weller