



July 19, 2011

Administrative Professional Staff Council

Administrative Professional Judicial Review Board Report

From: Amanda Phillips, APJRB Chair, 2010-2011

APJRB Activity for 2010-2011¹

Chair – Amanda Phillips

Chair Elect – Charlotte Sarao

Recorder – Tena Bennett

On November 15, 2010 the APJRB convened for the annual fall meeting. After reviewing the Operating Paper and Grievance Procedure, the Board submitted a memo to the Staff Welfare Committee² requesting clarification on procedures with the SIU School of Medicine and the overall composition of the APJRB. We planned to reconvene to make any necessary changes to the Operating Paper and Grievance Procedure and submit them for approval to the appropriate constituencies after we received direction. The memo was submitted prior to the restructuring of Student Affairs, which does raise additional questions to the composition of the APJRB.

The APJRB received one formal grievance this year in the spring semester. We found the grievance to have merit and convened a 3-member panel for a formal hearing. The grievant withdrew the grievance prior to the formal hearing.

My last day in my AP position is July 31, 2011. I will be pursuing my Ph.D. full time at SIU starting in the fall. I have notified Charlotte Sarao the APJRB Chair Elect. I appreciate the opportunity to serve on the APJRB for the past three years. Also, I appreciate the overall hard work and dedication of the AP Staff Council. Thank you for all that you do!

Sincerely,

Amanda Phillips

Coordinator, Student Involvement & Leadership Development

Student Life & Intercultural Relations


¹ The APJRB roster can be found at: http://apstaff.siu.edu/judicial_review_board_membership.html.

² Memo submitted to Alfred Jackson, Chair of Staff Welfare Committee via email on November 23, 2010. The memo is attached to this report.

Tuesday, November 23, 2010

Memo

To: Alfred Jackson, Chair
Staff Welfare Committee

From: Amanda Phillips, Chair 
Administrative Professional Staff Judicial Review Board

RE: Clarifications in Administrative Professional Staff Judicial Review Board Operating Paper and Grievance Procedure

On Monday, November 15, 2010, the Administrative Professional Staff Judicial Review Board met for the annual fall meeting. After reviewing the Operating Paper and Grievance Procedure, the following questions were raised to be taken to the Staff Welfare Committee:

1. Does the School of Medicine in Springfield have its own APJRB? If so, how are the Carbondale School of Medicine employees represented?
2. What is the rationale for the representation composition on the APJRB (12 members: 3 Academic Affairs, 3 General, 2 School of Medicine, 3 Student Affairs, and 1 Staff Welfare Committee)? Does the composition need to be reevaluated?
3. Does the member representing the Staff Welfare Committee and the Chair of the APJRB have voting privileges?

Once the APJRB receives answers to the pending questions we will reconvene to make any necessary changes to the Operating Paper and Grievance Procedure and send them to the appropriate constituencies for approval.