

**2023-2024 Administrative & Professional Staff Council**  
**Wednesday, February 21, 2024**  
**1:30 P.M.**  
**Student Center, Vermillion Room**

**I. Call to Order**

The February meeting was called to order by Chair Todd Bryson.

**II. Roll Call and Announcement of Proxies**

Members Present: Tena Bennett, Todd Bryson, Amy Eaton, Jeff Franklin, Rachel Frazier, Tarnisha Green, Caleb Hale, Peter Lucas, Rita Medina, Laura Morgan, Josi Rawls, Elyse Weller, Susan Zamora

Members Absent with Proxy: Jasmine Winters (Proxy Laura Morgan)

Members Absent: Lilia Angel-Post, Carly Holtkamp

Guests: Josh Frick, Susan Simmers

**III. Adoption of Meeting Minutes**

Motion: R. Frazier

Second: P. Lucas

A vote commenced: 14 Yeas, 0 Nays, 0 Abstentions; The minutes from January 17, 2024 were approved as presented.

**IV. Adoption of Meeting Agenda**

Motion: P. Lucas

Second: R. Frazier

A vote commenced: 14 Yeas, 0 Nays, 0 Abstentions; The agenda for today's meeting was approved as presented.

**V. Guest – VC of Administration and Finance**

Susan Simmers spoke about campus operations and answered questions from Council members.

**VI. Reports**

- A. Chair – Meeting with Chancellor 02/19/2024; T. Bryson will invite Nick Wortman to be guest at the March meeting.
- B. Representatives to University Committees – FAFSA – Elyse Weller – Spoke about the FAFSA delay; Academic Calendar Committee – Rachel Frazier – Reported the 2024-2025 academic calendar has been approved; System Diversity Advisory Committee – Todd Bryson – Reported an upcoming event next week on conversation of understanding. Information will be sent out over the listserv.
- C. Committee Appointments
  1. Executive Committee – T. Bryson reported members were unable to meet.
  2. Committee on Committees – No report.
  3. Constituency Relations – R. Medina reported the funds raised from previous basketball games was roughly \$400.
  4. Operating Paper – No report.

5. Staff Benefit and Welfare – L. Morgan reported meeting yesterday to finalize term to continuing changes. This information will be forwarded to all Council members for input and recommendations.

**VII. Old Business**

None

**VIII. New Business**

The March 20, 2024 meeting will be held on MS Teams.

**IX. Adjournment**

Motion: R. Frazier

Second: J. Rawls