

2021-2022 Administration Professional Staff Council Meeting
Wednesday, July 20, 2022
1:30 P.M.
Via Microsoft Teams

I. Call to Order

The July meeting was called to order by Chair Todd Bryson.

II. Roll Call, Announcement of Proxies

Members Present: Todd Bryson, Wil Clark, Jeff Franklin, Carly Holtkamp, Lisa Knight, Laura Morgan, Layla Murphy, Elyse Weller, Jasmine Winters

Members Absent with Proxy: Tena Bennett (Proxy Todd Bryson), Rachel Frazier (Proxy Elyse Weller), Rebecca Renshaw (Proxy Lisa Knight)

Members Absent: Lilia Angel-Post, Tarnisha Green, H. D. Motyl, Katrina Stackhouse

Guests: Renee Colombo, Josh Frick

III. Approval of Meeting Minutes

Motion: E. Weller

Second: W. Clark

The minutes from 06/15/2022 Administration Professional Staff Council Meeting were approved as presented.

IV. Adoption of Meeting Agenda

Motion: J. Winters

Second: E. Weller

The agenda for today's meeting was approved as presented.

V. Guest Speakers/Presentations

None

VI. Reports

A. Chair – Meeting with Chancellor – T. Bryson met with Chancellor Lane last Thursday. The different start date for employee raises was discussed and the Chancellor was willing to see what the cost difference would be for A/P Staff employees. The Council discussed this with R. Colombo (Interim HR Director).

B. Board of Trustees – July 21, SIU Medical School, Springfield – T. Bryson will be attending in person.

C. Human Resources – Covered under Item E-5.

D. Representatives to University Committees – No report.

E. Standing Committees

1. Executive Committee – T. Bryson reported they met on Monday in person and set the agenda.

2. Committee on Committees – J. Franklin reported he is on the search committee for the Director of Diversity. Franklin stated that on August 1st that search committee will interview 4 candidates. The Council discussed the current search committees and confirmed some interim position appointments.

3. Constituency Relations – L. Morgan will confirm Happy Hour with L. Murphy for next Thursday at Buckwater Brew Works.

4. Operating Paper – T. Bryson reported that the revised APSC Operating Paper has been submitted and approved.
5. Staff Benefits/Staff Welfare – C. Holtkamp stated the Chancellor has approved the Term to Continuing Policy and now HR will implement a procedure. Administration is discussing this in meetings with newer admin hires not aware of the benefit factor. R. Colombo added that the policy does not state how often this process will occur. Colombo said this can be determined once eligible employees are known along with conversion and tracking in place. R. Colombo reviewed the criteria for conversion and a reason for non-conversion will be tracked along with reoccurring dollars. Colombo stated that she and the committee need to revisit this in 3 months to review policy implementation and if any revisions are needed. The Council discussed certain position benefits and affects. R. Colombo added that those affected by the salary survey will be contacted by their Vice Chancellor and via email for conformation.

VII. Old Business

- A. Election Committee – C. Holtkamp reported the election committee members are L. Angel-Post, T. Bennett, J. Franklin, R. Frazier, C. Holtkamp, L. Murphy, and E. Weller. Names and emails of current A/P staff members were sent by HR at the end of June and that list was broken down into the 5 sectors. Holtkamp stated a nomination email and form will be sent out tomorrow and will remain open for two weeks. Elections will follow and will remain open for one week. The Council discussed the August meeting date and decided on Wednesday, August 31 from 1:30 to 3:00pm. They would like to meet in person to honor those members leaving the council.

VIII. New Business

None

IX. Adjournment

Motion: W. Clark

Second: C. Holtkamp