

2021-2022 Administration Professional Staff Council Meeting
Wednesday, February 16, 2022 at 1:30 P.M.
Via Microsoft Teams

I. Call to Order

The February meeting was called to order by Chair Todd Bryson.

II. Roll Call, Announcement of Proxies

Members Present: Lilia Angel-Post, Tena Bennett, Todd Bryson, Wil Clark, Akami Eayrs, Rachel Frazier, Jeff Franklin, Tarnisha Green, Carly Holtkamp, Lisa Knight, Laura Morgan, Layla Murphy, Rebecca Renshaw, Katrina Stackhouse, Elyse Weller, Jasmine Winters

Members Absent: H.D. Motyl

Guests: Sheila Caldwell, Renee Colombo, Josh Frick

III. Approval of Meeting Minutes

Motion: E. Weller

Second: W. Clark

The minutes from 01/19/2022 Administration Professional Staff Council Meeting were approved as written.

IV. Adoption of Meeting Agenda

Motion: J. Winters

Second: K. Stackhouse

The agenda for today's meeting was approved.

V. Guest Speakers/Presentations – Dr. Sheila Caldwell (System VP for AEDI)

Dr. Sheila Caldwell started July 1, 2021 as the Vice President for Antiracism, Diversity, Equity, and Inclusion and Chief Diversity Officer for the Southern Illinois University System. Dr. Caldwell works across all campuses to unify efforts and spoke about goals in cultivating and strategizing those relationships. Dr. Caldwell spoke on the different projects she is implementing and overseeing as well as developing a systemwide vision statement.

VI. Reports

- A. Chair – Next meeting with Chancellor: Monday, February 21st at 9am. Requesting agenda items, send before Friday. Will be discussing survey results from December concerning leadership training. Looking to have both a leadership and mental health training this semester and it will be offered to A/P and Civil Service employees.
- B. Board of Trustees – February 10, 2022 – T. Bryson highlighted and shared items that were discussed and approved.
- C. Human Resources – R. Colombo reported that 1095C's will be mailed before February 28th. Also, HR will have a Q and A for informational purposes on Wednesday, February 23rd at the Faculty Staff Lounge in the Student Center.
- D. Representatives to University Committees – R. Frazier reported the Academic Calendar Committee met yesterday and discussed forecasting for 2027 and the holiday calendar not being approved for 2022 or 2023. This is due to determination of how Juneteenth will be designated. The spring finals calendar is posted and also discussed having a fall break and when that should be.
- E. Standing Committees

1. Executive Committee – T. Bryson reported they met on Monday February 14th and set the agenda.
2. Committee on Committee – J. Franklin reported the VCR Search Committee met and narrowed the field to 8 candidates for the committee to interview. T. Bryson reported L. Angel-Post, L. Murphy, and H.D. Motyl were named to the Dean Search Committee for COLA and CAM along with 3 other names that are not members of APSC.
3. Constituency Relations – L. Murphy reported having a Happy Hour next Friday at Hanger 9 (not yet confirmed) and will send out flyer once the location is finalized. They are starting to plan the Spring Constituency Luncheon and wanting recommendations for guest speakers.
4. Operating Paper – W. Clark reported what the sectors will look like using the ones that align with Civil Service. Discussion ensued on particular sectors that house enrollment management and a discrepancy was found on the spreadsheet. This will be fixed and discussed at the March meeting.
5. Staff Benefits/Staff Welfare – K. Stackhouse reported continuing work on the term to continuing policy. An analysis was done and shared with HR.

VII. Old Business

- A. Vote to move election to July and terms beginning in August

Motion: J. Winters

Second: K. Stackhouse

A vote commenced: 0 Nays, 0 Abstentions; Motion to move APSC elections to July with terms beginning in August passed.

VIII. New Business

- L. Morgan asked about bringing back the topic of salary increases for added duties. T. Bryson said he will address this with the Chancellor at their one-on-one meeting. Members discussed the salary survey happening on campus and the mask mandate.

IX. Adjournment

Motion: E. Weller

Second: L. Morgan