

2021-2022 Administration Professional Staff Council Meeting
Wednesday, October 20, 2021 at 1:00 P.M.
Microsoft Teams Video Conference

I. Call to Order

The October meeting was called to order by Chair Todd Bryson.

II. Roll Call, Announcement of Proxies and Guests

Members Present: Lilia Angel-Post, Tena Bennett, Todd Bryson, Wil Clark, Akami Eayrs, Jeff Franklin, Tarnisha Green, Carly Holtkamp, Lisa Knight, Laura Morgan, Katrina Stackhouse, Elyse Weller, Jasmine Winters, Tamara Workman

Members Absent: H.D. Motyl, Layla Murphy, Rebecca Renshaw

Guests: Renee Colombo, Lori Foster, Josh Frick

III. Approval of Meeting Minutes

Motion: J. Winters

Second: E. Weller

The minutes for 09/15/2021 Administrative Professional Staff Council meeting were approved as written.

IV. Adoption of Meeting Agenda

Motion: J. Franklin

Second: L. Morgan

The agenda for today's meeting was approved.

V. Guest Speakers/Presentations – Lori Foster – Ombudsperson for Civil Service and A/P Staff

L. Foster stated she will be helping people with questions in regards to contacts for the university, university policy, guidance in regards to collective bargaining agreements, council bylaws, and pointing people in the right direction to address concerns and/or questions. L. Foster works in the VC for Administration and Finance Office and sends out notices for employee evaluations. Also, Lori works with the director of Employee Relations (Joe Rose).

VI. Reports

- A. Chair – T. Bryson reported his next meeting with Chancellor Lane is the following Friday. In their previous meeting they discussed getting more money to employees doing more than one job. Bryson reported that this is being done now at the supervisor level. T. Workman expressed concern that several supervisors were not polled on this question. R. Colombo mentioned she's not active on the employment side and hasn't seen anything come through or aware about this still going on.
- B. Board of Trustees – T. Bryson reported that the next BOT meeting is December 2nd.
- C. Human Resources – R. Colombo reported the 2% salary increases will be on October's payroll for non-represented staff members. Flu shots will be October 26th and 27th in the Alumni Courtyard behind Woody Hall from 8:30am to 4:30pm.
- D. Representatives to University Committees – C. Holtkamp reported on IAAC. The athletic director position is posted, getting a full-time CAPS member, hired 14 new tutors, and talking about bring back the fueling station. T. Workman reported on the Enrollment Committee. They talk about policy and procedures and consider the barriers that hinder enrollment and/or progress. Changes have been made to how we calculate transfer

GPA, and last week Faculty Senate approved changing the criteria for admission of the transfer student from 26 credit hours to 12 credit hours. Workman mentioned at the meeting that the Registrar's Office would like to mail diplomas regardless of account balance and with a significant concern from the Bursar's Office, they will pause on that suggestion.

E. Standing Committees

1. Executive Committee – T. Bryson reported that they met on Monday to discuss today's meeting.
2. Committee on Committees – J. Franklin reported working on a call for volunteers for university committees.
3. Constituency Relations – L. Murphy reported having a happy hour next Thursday, October 28th at Tres Hombres and planning a fall luncheon event.
4. Operating Paper – Has not met. T. Bryson asked everyone to send comments to W. Clark and asked J. Frick to upload a copy of the Operating Paper to Teams.
5. Staff Benefits – K. Stackhouse reported working on the term to continuing policy. They have requested a list of people who have been moved from term to continuing based on the existing policy with several specifics.
6. Staff Welfare – See Staff Benefits

VII. Old Business

T. Bryson reported a zoom outage during the interview for the CIO search yesterday. If you were kicked off you can go back and watch it via YouTube. Last interview is scheduled tomorrow and evaluations are due by Friday.

VIII. New Business

Took APSC group picture through Microsoft Teams.

IX. Adjournment

Motion: T. Green

Second: K. Stackhouse