

2019-2020

**ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL**

**Wednesday, December 18, 2019**

**Student Services Building Room 160**

**1:30 p.m.**

**1. CALL TO ORDER**

The meeting was called to order at 1:30 p.m. by Chair **Todd Bryson**

**2. ROLL CALL**

Members Present: Kathy Elson, Tarnish Green, Akami Eayrs, Lisa Knight, Rebecca Renshaw, Wil Clark, Stefanie Ellis, Todd Bryson, Carly Holtkamp, Tamara Workman, Elyse Weller, Laura Morgan and Jasmine Winters

Members Absent with Proxy: Jeff Franklin proxy Akami Eayrs, Brad Dillard proxy Rebecca Renshaw

Members Absent: Colleen Kuczynski, Jeanne Lady, Kevin Kendrick, and William Becque

Guest Present: Michelle Garrett representing Annuitants Association, Jeff Gleim the Associate Vice Chancellor of Alumni Services and Health Service

**3. MINUTES - Approved**

Motion by – **J. Winters**

Second by – **W. Clark**

**4. MEETING AGENDA – Approved**

Motion by – **L. Knight**

Second by – **L. Morgan**

**5. Guest Speakers:**

**Jeff Gleim, Associate Vice Chancellor of Alumni Services**

- Jeff has been on campus for three weeks.
- The Alumni Association has moved to a new location in Woody Hall. The grand opening was during Homecoming Weekend for all families and students. A grand opening for staff and faculty is scheduled for February.
- How can Academic Affairs and the Alumni Association Work together for Institutional Success?
  - Meeting with Deans to form partnerships to help promote Academic Success
  - Initially he needs to work on procedural things that need to be addressed
  - He wants to move from my alumni to our alumni
- Jeff is looking for ideas of what we can do together to help move the University forward

**Beth Morrison and Ray Scott from the Wellness Center**

- The Wellness Center is located on the first floor of the Health Center and has different options available to help staff deal with stress
  - Dog Lounge- Tuesday, Wednesday and Thursday afternoons
  - Hammock Swing
  - Massage Chairs
- Beth and Ray talked about different types of stress, ideas about how to take care of yourself and the programs available to staff

## 6. Reports

### 6.1 - Chair Report - T. Bryson

- Todd sent a document from the Planning & Budget Committee
- An Enrollment Management Task Force was being formed and Carly asked if A/P Staff Council could be represented. We have not heard any further communication concerning task force

### 6.2 - Board of Trustees Report – T. Bryson

- New President will start on March 1<sup>st</sup>. He will teach classes on both campuses starting with Carbondale in the Fall and Edwardsville in the Spring
- The Provost appointment was approved
- Next Board Meeting will be February 13<sup>th</sup> in Edwardsville
- The deadline for Chancellor candidates is January 31<sup>st</sup> and the Search Committee will meet tentatively on February 11<sup>th</sup> or 12<sup>th</sup>
- The goal is to approve the Chancellor's appointment at the April 12<sup>th</sup> Board Meeting

### 6.3 - Human Resources Report – T. Bryson

- The final rule for the salary threshold for exempt employees effective 1/1/20 is \$35,568 per year. Human Resources is currently working with Deans for those employees who currently earn below this amount and are classified as exempt.

### 6.4 - Representatives to University Committees

- **Michelle Garrett Annuitants Association**
  - Blood Drive January 22<sup>nd</sup> and 23<sup>rd</sup> Student Center Renaissance Room from 10 a.m. – 2 p.m.

### 6.5 - Standing Committees

#### A. Executive Committee

- No Report

#### B. Committee on Committees-

- No Report

#### C. Constituency Relations – Jasmine Winters

- Spring Luncheon will be April 16<sup>th</sup>
  - Possible guest speakers will be the President and Liz Jargen
  - Please let committee know if you have any ideas for speakers
- Holiday party at Tres Hombres December 19<sup>th</sup> at 4:30.

#### D. Operating Paper –

- No Report

#### E. Staff Benefits –

- No Report

#### F. Staff Welfare –

- No Report

## 7. OLD BUSINESS

**8. NEW BUSINESS**

- All 2020 meeting will be at the Student Center in the Mackinaw Room
- Election committee consist of Elyse Weller and a representative from each sector that has an opening.
- Need to discuss operating paper and sectors to make sure we have proper representation on A/P Staff Council

**9. ADJOURN**

Motion by – **C. James**

Second by – **T. Green**