

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2016-2017 Meeting Minutes
May 17, 2017

1. The meeting was called to order at 1:00 p.m. by Chair Rod Sievers.

2. **ROLL CALL**

Members Present: Shane Bennett, Todd Bryson, Jamie Conley-Holt, Brad Dillard, Elyse Hiller, Kathy Jones, Cristina Pisoni, Jeff Reece, Kim Sanders, Rod Sievers, Kim Taylor, Jasmine Winters, Melinda Yeomans

Member Absent with Proxy: Wayne Glass (Kim Sanders proxy), Matt Sronkoski (Jeff Reece proxy)

Members Absent: Tamarah Cook, Casey Loman, Cordy Love, Melanye Merrill, Kaila Tyner

Visitors: Interim Chancellor Brad Colwell, Judy Marshall (Executive Director of Finance and Administration), Matt Baughman (Assistant to the Chancellor), Renee Colombo (Human Resources)

3. **INVITED GUEST**

Interim Chancellor Colwell greeted those present. Before Judy Marshall's presentation of the Budget Planning presentation; Reduction and Payback, Spring 2017 power point, Chancellor Colwell stated that they tried hard to protect the academic core. Colwell added that even though the academic core is being protected, it still took a 4% cut as will be seen in the presentation. Colwell stated that there is a plan and reasons why they are doing what they are doing. J. Marshall presented the [Budget Planning presentation; Reduction and Payback, Spring 2017 power point](#).

K. Jones commented that because of the lack of announcement of a plan, it has created an environment of rumors. Jones added that we keep hearing that the University is going to look different; colleges combining and departments going away. Jones asked when will it be to the point when we know a detailed plan.

Chancellor Colwell responded by saying that a plan has to be presented to the Board before the July 13 meeting. Once there is Board approval changes can move forward.

K. Jones responded by asking if it would be sometime this summer when we would be told what the University is going to look like.

Chancellor Colwell stated that it is not going to look like a master plan; we are working on plans for this fiscal year. Colwell added that they are still waiting on a final report from the Academic Prioritization Committee.

K. Jones asked if that report would be made public once it is complete.

Chancellor Colwell responded by saying that they were just presented with a draft report and do not have the complete report.

T. Bryson commented that the specifics related to that report are what people want to know when they ask what the plan is.

Chancellor Colwell added that there is not going to be a grand announcement at the July BOT meeting that says here's the five year plan; this is a plan to get us through the next fiscal year. Colwell stated that hopefully it

won't all be cuts; there will be some things that we are going to reinvest in to show that our doors are going to be open.

T. Bryson asked what was going to be in the report that is presented to the BOT at the July meeting.

J. Marshall replied by saying that the report the board is expecting is one that shows that this campus can be financially sustainable; more than what is being done this year in terms of a budget cut; they want a broader plan on what steps are going to be taken to "right your ship" and not rely on Edwardsville.

Colwell added that they are looking for business efficiencies.

M. Yeomans stated that it feels like the campus is going to look different; we understand the bottom line; but are we rewarding the people who are making connections, especially academic advisors; that is what makes the difference when it comes to student retention. Yeomans added that she hopes that point doesn't go missing when the bottom line is being discussed.

Chancellor Colwell responded by saying that, at some point, some things will go missing; when you have to pay back \$83 million, things go missing.

T. Bryson asked what does it actually mean when financial emergency is declared.

M. Baughman responded by saying that financial emergency is more of a symbolic statement and does not change any continuing contracts; it doesn't allow us to eliminate union contracts; it doesn't allow us to dismiss tenured faculty; it is more symbolic as compared to financial exigency.

T. Bryson responded by saying that the Board policy does state that when the plan is presented, it does say something about nonrenewable term contracts.

R. Sievers read Section 2.C.e.2.a from the [BOT policies handbook](#) "*A short term fiscal emergency is the condition of financial necessity, which results when a decline in financial support is such as to require a reduction within the fiscal year in the personal services budget exceeding that which may be accomplished by attrition or non-renewal of term positions or other such measures after all workable reductions in support and operational costs have been made.*" Sievers stated that he thinks that is what we are talking about here; the question is the continuing protection of AP employees in jeopardy.

T. Bryson commented that AP term appointments have to be told they are not coming back.

M. Baughman responded by saying that AP term appointments generally end on June 30; there are no provisions to keep them from being told on June 29 that they are not coming back. Baughman added that administration wants to give people notice as far in advance as possible.

J. Marshall stated that if there was a stop-gap budget passed, it would not affect the contract terminations and layoffs; the stop-gap is already spent and goes to Fiscal Year 2017, not Fiscal Year 2018.

J. Marshall continued by saying that other huge uncertainty is that we are basing our planning on Fiscal Year 2018 as having State appropriations and added that she has no reason to believe that we will see any State appropriations for Fiscal Year 2018. Marshall stated that there are definitely changes that have to be made, but we are in the pickle we are in because there has been no State budget.

R. Sievers asked what would happen if we get no State money.

J. Marshall responded by saying that if there is no State money or no money borrowed from SIUE, SIUC will have no money by October. Marshall added that she doubts that will be allowed to happen.

4. MINUTES

The minutes from the January, February, and April meetings were presented for approval. T. Bryson made a motion to approve the minutes as presented, seconded by S. Bennett. Minutes approved unanimously by voice vote.

5. ADOPTION OF MEETING AGENDA

S. Bennett made a motion to accept the meeting agenda, seconded by K. Taylor. Agenda adopted unanimously by voice vote.

6. REPORTS

6.1 Chair

R. Sievers stated that Chancellor Colwell, J. Marshall, and M. Baughman covered everything he would have reported on.

6.2 Board of Trustees

Next meeting is July 13 at the School of Medicine in Springfield.

6.3 Human Resources

R. Colombo reported that Benefits Choice is currently going on until the end of the month; everything is done online now; if you come to Human Resources to make a change, you will be taken to a computer to complete your own request.

R. Sievers asked about announcement about [Flextime](#) over the summer. R. Colombo replied that it is at the discretion of the department.

6.4 Representative to University Committees

Diversity Committee – T. Bryson reported that the committee has been meeting twice a month; reviewing notes taken from the listening sessions; reviewing surveys. Bryson added that there is a lot of information that has been collected; the committee is working together to write a Diversity Policy that incorporates as much of it as possible. The next meeting is May 24.

Chancellor Search Committee – T. Bryson stated that everything he can report on is either [online](#) or in the newspaper.

6.5 Standing Committees

6.5a Executive Committee

S. Bennett reported that the committee met and discussed the agenda.

6.5b Committee on Committees

[Final report](#)

6.5c Constituency Relations

[Final report](#)

6.5d Operating Paper

[Final report](#)

6.5e Staff Benefits

[Final report](#)

6.5f Staff Welfare

[Final report](#)

7. Old Business

R. Sievers distributed the [2017 Spring Election Results](#). K. Taylor made a motion to approve the election results, seconded by J. Winters. Motion approved unanimously by voice vote.

8. New Business

R. Sievers presented certificates of appreciation to Outgoing Council members, the Executive Council and Committee Chairs. S. Bennett presented R. Sievers with a certificate of appreciation for his service as Chair of the Council for the past year.

9. Announcements

10. Adjournment

T. Bryson made a motion to adjourn, seconded by S. Bennett. Meeting adjourned.