

**ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL**  
**2016-2017 Meeting Minutes**  
**January 18, 2017**

1. The meeting was called to order at 1:00 p.m. by Chair Rod Sievers.

**2. ROLL CALL**

Members Present: Todd Bryson, Jaime Conley-Holt, Brad Dillard, Wayne Glass, Elyse Hiller, Kathy Jones, Cordy Love, Melanye Merrill, Cristina Pisoni, Rod Sievers, , Kim Taylor, Kaila Tyner, Melinda Yeomans, Jasmine Winters

Members Absent with Proxy: Kim Sanders (Wayne Glass proxy)

Members Absent: Shane Bennett, Tamarah Cook, Casey Loman, Jeff Reece, Matt Sronkoski

Visitors and Guests: Renee Colombo (Human Resources), Peter Lucas (Assistant Director of Admissions)

**3. MINUTES**

The minutes of the December 21, 2106 meeting were presented for approval. A motion was made and seconded to approve the minutes as presented. Minutes approved unanimously by voice vote.

**4. ADOPTION OF MEETING AGENDA**

A motion was made and seconded to adopt the meeting agenda. Agenda adopted unanimously by voice vote.

**5. REPORTS**

**5.1 Chair**

R. Sievers reported that the Chancellor released the report from the Non Instructional Program Review Committee on January 12. Constituency Heads met with the Chancellor on January 17 to discuss the report. There were 76 recommendations to improve procedures or be more efficient. Sievers asked the Council to review the report and send him feedback.

**5.2 Board of Trustees**

Next meeting February 9, 2017 at SIUE.

**5.3 Human Resources**

R. Colombo reported that W2s are available online.

**5.4 Representatives to University Committees**

W. Glass reported that the Chancellor Search Committee met on January 17 and will meet again on January 24 to look at the second batch and a list to President Dunn.

T. Bryson reported that the Diversity Committee met on January 9 and will meet again on Monday, January 16. There is one more listening session scheduled with the law school. The survey will be distributed next week to students. Students have two weeks to complete the survey. The dates for faculty and staff listening sessions will be announced soon. Once the surveys complete, the data will be reviewed and the process of writing the diversity plan will start.

C. Love reminded everyone that the Big Event is April 1. It is a one day community service project. The website is now live (<http://thebigevent.siu.edu/>).

**5.5 Standing Committees**

**5.5a Executive Committee**

No report.

**5.5b Committee on Committees**

No report

**5.5c Constituency Relations**

No report

**5.5d Operating Paper**

No report

**5.5e Staff Benefits**

M. Merrill reported that the committee has not met. It is still looking in to developing a sick bank for AP Staff. K. Jones suggested that we should be prepared to answer the question of would what we are thinking about cost the university money. M. Merrill agreed and said that M. Sronkoski has all of that information. R. Sievers asked for the information to be emailed to him so he can bring it up at the constituency heads meeting. Sievers added that the Chancellor requested ideas that would boost morale and this definitely would.

**5.5f Staff Welfare**

M. Yeomans reported that she met with legal counsel about the grievance process. The next step is for the committee to meet and start the process of rewriting the grievance policy.

**6. Old Business**

**7. New Business**

K. Tyner provided an update on the status of elections. Sectors are being reviewed to verify the number of seats.

**8. Announcements**

**9. Adjournment**

A motion was made and seconded to adjourn the meeting. Meeting adjourned.