

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2016-2017 Meeting Minutes
April 19, 2017

1. The meeting was called to order at 1:00 p.m. by Chair Rod Sievers.

2. **ROLL CALL**

Members Present: Shane Bennett, Todd Bryson, Wayne Glass, Elyse Hiller, Kathy Jones, Cordy Love, Rod Sievers, Matt Sronkoski, Jasmine Winters, Melinda Yeomans

Member Absent with Proxy: Cristina Pisoni (Kathy Jones proxy), Jeff Reece (Matt Sronkoski proxy), Kim Sanders (Jeff Franklin proxy), Kim Taylor (Jasmine Winters proxy)

Members Absent: Jamie Conley-Holt, Tamarah Cook, Brad Dillard, Casey Loman, Melanye Merrill, Kaila Tyner

Visitors: Nick Hoffman (Computer Advisory Committee), Sherry Lawler (Peer Review Committee), Mercedes Gomez (Mural for Diversity)

3. **MINUTES**

The minutes from the March 15, 2017 meeting were presented for approval. J. Winters noted that the date of Happy Hour was scheduled for April 4, not 1. A motion was made and seconded to approve the minutes as corrected. Minutes approved unanimously by voice vote. January and February minutes will be approved at the May meeting.

4. **ADOPTION OF MEETING AGENDA**

E. Hiller made a motion to accept the meeting agenda, seconded by S. Bennett. Agenda adopted unanimously by voice vote.

5. **REPORTS**

5.1 Chair

R. Sievers announced that this will be Wayne Glass' last AP Staff Council meeting because he will be retiring at the end of May.

Sievers referenced the budget cuts discussed in letters from both the President and Chancellor. Sievers referenced the Board of Trustees of Southern Illinois University policies 2.C.1.e-i. <http://siusystem.edu/board-of-trustees/legislation/board-legislation-policies.shtml#2C> which discusses fiscal emergency. Sievers noted that during the Constituency Heads meeting, Chancellor Colwell stated that they hope not to have to declare financial exigency, but that it is an option; there may be some layoffs, but attrition could mitigate the necessity to do layoffs.

5.2 Board of Trustees

The BOT met on April 6, 2017. Sievers shared two comments by President Dunn made during his remarks at the BOT meeting; he stated that SIU must cut academic programs to reflect the current reality and SIUC must start paying back the School of Medicine. Sievers stated that there will be a special BOT meeting in May to discuss borrowing funds from SIUE and the appointment of the SIUC Chancellor.

5.3 Human Resources

No report.

5.4 Representative to University Committees

N. Hoffman presented a Computing Advisory Committee report to the Council. Hoffman stated that moving forward, the university will not be purchasing personal printers for staff. Staff are still allowed to use personal printers, but when the printers break, they will not be replaced. If it is absolutely necessary for you to have a personal printer, there is a process to have that approved. Because of the amount of spam emails getting through to siu.edu accounts, Proofpoint is getting ready to be launched. This is a program that will scan all attachments coming in to a siu.edu email account.

S. Lawler, AP representative on the Peer Review Committee, introduced herself and stated that she has not been contacted by the committee. T. Bryson stated he will contact the chair of the committee on her behalf.

C. Love gave a final report for the Big Event; 1400 students signed up to take part; 770 actually attended; the committee is compiling feedback; moving forward they are looking at outside funding from local organizations and collaborate with corporate sponsors.

5.5 Standing Committees

5.5a Executive Committee

No report.

5.5b Committee on Committees

T. Bryson reported that the committee was contacted to appoint someone to the Search Committee for Chief Diversity Officer. Chester Hood was chosen to serve on that search committee. K. Jones made a motion to appoint Chester Hood to the Chief Diversity Officer Search Committee, seconded by S. Bennett. Motion passed unanimously by voice vote.

5.5c Constituency Relations

E. Hiller stated that the spring event will be held at the Fermentation Science Institute in the McLafferty Annex May 3, 2017. This location was chosen with the expectation of having more interest in attending because people will want to see the Fermentation Facility. Professor Matt McCarroll will be there to give a tour of the facility. Robert A. Baer is the 2017 recipient of the AP Staff Excellence award and will be recognized at the Spring Event. He is a computer/electronics specialist and public astronomy outreach coordinator in the Department of Physics. Hiller stated that someone else from the committee will have to organize the final details because she will be out of town during that time. J. Winters volunteered to coordinate the event. Discussion

followed about sending the invitation to the entire AP staff, refreshments, and if alcohol would be served after 4:00 p.m. Council members are donating \$10 for refreshments.

5.5d Operating Paper

K. Jones asked about updating the Operating Paper both the SIU Policies webpage and AP Staff Council webpage. There was discussion about whether or not Staff Benefits and Staff Welfare were recently combined to make one committee or if they are still supposed to be two separate committees. A few of the Council members stated that those committees used to be one committee, they were divided in to two committees, and have not been combined back in to one committee.

5.5e Staff Benefits

No report.

5.5f Staff Welfare

M. Yeomans introduced Mercedes Gomez, a SIU graduate student. Gomez spoke briefly about the process of getting approval to have a diversity mural on the SIUC campus. A committee has been formed to raise money to bring a SIU alum to Carbondale to create this mural. The artists name is Esteban del Valle. Gomez is leaving the university in June and Yahaira Heller-Sanchez is taking over the project. The Mural is going to be in the Student Center. There will be a social media campaign to raise funds for the project. The idea is to ask the university community and local community what they would like to see on the mural. The mural committee will compile the suggestions and them with the artist who will prepare a draft for approval.

J. Winters asked where they are planning on having the mural. Gomez stated it will be on the long wall where McDonald's used to be.

T. Bryson asked when they are anticipating the project to be complete. Gomez responded by saying mid to late fall, October or November. Spring 2018 at the latest. They would like to plan it around an open house or other campus event.

K. Jones asked who is organizing the funding. Gomez stated they have to go through the SIU Foundation.

R. Sievers asked about future maintenance of the mural. Gomez responded by saying that the life-span of the mural is 10 years. There is a five year restoration included in the budget. There will be a gloss coat applied over the mural to prevent damage by graffiti.

M. Yeomans stated that they are still moving forward with rewriting the AP grievance policy and is working on setting up a time to meet with K. Jones to discuss.

6. Old Business

R. Sievers stated that the election process this year has been complicated. Sievers updated the Council about the ongoing process; Sector 1 election is complete and one new member was elected; Sector 3 had no nominations and four write-ins with one vote each. A new ballot will be sent this week; Sector 5 election had no nominations and two write-ins. A new ballot will be sent this week; Sector 6 had a lot of complications. There are four nominations. A new ballot will be sent this week; Sector 7 had no nominations and 8 write-ins. Two new members were elected; Sector 8 had no nominations and no write-ins. A new ballot will be sent this week.

The Council discussed the Operating Paper procedure for the Election Committee.

7. New Business

8. Announcements

9. Adjournment

T. Bryson made a motion to adjourn, seconded by S. Bennett. Meeting adjourned.