

**ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL**  
**2015-2016 Meeting Minutes**  
**January 20, 2016**

1. The meeting was called to order at 1:05 p.m. by Chair Charlotte Sarao.

**2. ROLL CALL**

Members Present: Shane Bennett, Todd Bryson, Jaime Conley-Holt, Elyse Hiller, Kathy Jones, Cordy Love, Melanye Merrill, Jeff Reece, Kim Sanders, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Kim Taylor, Kaila Tyner, Melinda Yeomans

Members Absent with Proxy: Tamarah Cook (Rod Sievers proxy), Casey Loman (Kaila Tyner proxy), Cristina Pisoni (Kathy Jones proxy)

Members Absent: Brad Dillard, Wayne Glass

Visitors and Guests: Tracy Bennett (Human Resources)

**3. MINUTES**

The minutes from the Council meeting on December 16, 2015 were presented. A motion to approve the minutes was made by M. Sronkoski and seconded by S. Bennett. Minutes approved unanimously by voice vote.

**4. ADOPTION OF MEETING AGENDA**

A motion to adopt the agenda was made by K. Taylor and seconded by R. Sievers. Agenda adopted unanimously by voice vote.

**5. REPORTS**

**5.1 Chair**

C. Sarao reported that there has not been a Constituency Heads or Executive Planning and Budget Council meeting. Sarao reminded the Council that Interim Chancellor Colwell will be attending the February meeting and asked Council members to submit questions and concerns for the Chancellor to address. Those will be forwarded to the Chancellor for review prior to the February meeting.

**5.2 Board of Trustees**

The next Board meeting is March 24, 2016 at SIUE.

**5.3 Human Resources**

No report.

**5.4 Representatives to University Committees**

**5.5 Standing Committees**

**5.5a Election Committee**

R. Sievers made a motion to ratify the appointment of Melanie Merrill to the AP Staff Council, seconded by M. Sronkoski. Motion approved by unanimous voice vote. R. Sievers provided Council members with copies of proposed changes in terms of office. K. Jones clarified that these changes need to be made because of the recent changes to the numbers of sectors; when the sectors increased, the number of Council members increased. The change in terms of office will help maintain continuity and prevent over half of the Council members being new. Those with shortened terms are free to run for Council again. C. Sarao suggested that since the terms of appointment are being altered, those affected should submit a letter of acknowledgement regarding the change of term.

**5.5b Executive Committee**

T. Bryson reported that the committee met on Monday, January 11; reviewed the minutes and set the agenda for this meeting. The committee also discussed a grievance matter that was brought to Executive Committee's attention.

**5.5c Committee on Committees**

T. Bryson reported that the committee has not met. Bryson added that the committee was asked to provide a representative for the Non-Academic Program Review Committee. Katherine Sartori was appointed to that committee. Bryson stated that Sartori was the last person on the list of volunteers; another call for volunteers will be sent out this week.

**5.5d Constituency Relations**

K. Jones reported that the Ugly Sweater Party was a success and worth doing again.

**5.6e Operating Paper**

No Report

**5.5f Staff Benefits**

No Report

**5.5g Staff Welfare**

No Report

**6. Old Business**

**7. New Business**

**8. Announcements**

**9. Adjournment**

Motion was made by T. Bryson to adjourn the meeting. Seconded by S. Bennett. Meeting adjourned at 1:53 p.m.