

**ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL**  
**2015-2016 Meeting Minutes**  
**April 20, 2016**

1. The meeting was called to order at 1:00 p.m. by Chair Charlotte Sarao.

**2. ROLL CALL**

Members Present: Shane Bennett, Todd Bryson, Tamarah Cook, Wayne Glass, Jaime Conley-Holt, Elyse Hiller, Kathy Jones, Cordy Love, Melanye Merrill, Cristina Pisoni, Jeff Reece, Kim Sanders, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Kaila Tyner

Members Absent with Proxy: Casey Loman (Kaila Tyner proxy), Kim Taylor (Charlotte Sarao proxy)

Members Absent: Brad Dillard, Melinda Yeomans

Visitors and Guests: Tracy Bennett (Human Resources)

**3. MINUTES**

The minutes from the Council meeting on March 16, 2016 were presented. A motion to approve the minutes was made by S. Bennett and seconded by W. Glass. Minutes approved unanimously by voice vote.

**4. ADOPTION OF MEETING AGENDA**

A motion to adopt the agenda was made by T. Bryson and seconded by W. Glass. Agenda adopted unanimously by voice vote.

**5. REPORTS**

**5.1 Chair**

C. Sarao reported that EPBC met on March 22 and April 19, 2016. ([Attachment A](#))

**5.2 Board of Trustees**

The next Board meeting is May 5, 2016 at SIUC.

**5.3 Human Resources**

T. Bennett stated that there was nothing new to report.

C. Sarao asked if there was any news about health insurance changes. Bennett replied that the benefits choice period will be in May, but does not have details about potential changes.

T. Bryson asked what recourse do employees have when they receive a medical bill from a collection agency for something that health insurance was supposed to pay; do we have to pay it and wait to be reimbursed and how long would it be before reimbursement was received. Bennett replied that it is hard to tell how long it would be before anyone could be reimbursed and suggested to talk with CMS about expediting payment.

K. Sanders asked if there were mass layoffs and AP Staff had to be let go, would the AP Staff that were let go be brought back to where they were or would they have to be rehired? Bennett responded by saying that the new AP contract has language in it that talks about "re-employment" rights; Bennett stated those with the old contract may not have that language in their contract. Bennett continued by saying that she could not imagine that everything would have to be started all over again; maybe there could be overall search waivers to bring AP staff back to where they were.

R. Sievers pointed out that there are two issues being dealt with; state budget and lack of enrollment. If enrollment stays low, we won't need as many people and that would also affect employment. Bennet responded by saying that those two things are what is causing so much discussion; what do we do and how much do we do.

## **5.4 Representatives to University Committees**

## **5.5 Standing Committees**

### **5.5a Election Committee**

R. Sievers presented the results from the spring election. ([Attachment B](#)) Sievers asked for a motion to approve the election results. K. Sanders made a motion to approve the results, seconded by S. Bennett. 2016-2017 Standing Committee preference sheets were handed out.

### **5.5b Executive Committee**

T. Bryson reported that the EC met on April 11, 2016, reviewed the agenda and minutes.

### **5.5c Committee on Committees**

T. Bryson stated that appointee to the Non-Academic Program Review Committee had to step down due to time constraints with her work schedule; Tena Bennett has agreed to now serve on that committee. Bryson added that there was also a vacancy on the Naming University Facilities Committee; Kim Taylor has agreed to now serve on that committee. T. Bryson asked for a motion to approve these committee assignments; R. Sievers made a motion to approve these committee assignments, seconded by W. Glass.

### **5.5d Constituency Relations**

C. Pisoni reported that the invitations to the Spring AP Staff Event on May 4 were sent via email; light appetizers and wine, which was donated from Walker's Bluff, will be offered; there will be no speaker; the nominees and recipient of the Staff Excellence Awards will be recognized.

### **5.6e Operating Paper**

### **5.5f Staff Benefits**

M. Sronkoski reported that the committee met on March 23, 2016 and discussed the development of a Sick Leave Bank; SIU is one of a very few that does not offer this benefit; the committee will continue to pursue this effort and will be working with HR.

### **5.5g Staff Welfare**

No Report

## **6. Old Business**

## **7. New Business**

K. Jones presented the proposed changes to the AP Staff Operating Paper. Jones explained that the proposed changes are to be received at one meeting and voted on at the next. Jones reviewed the proposed changes and rationale. ([Attachment C](#)) There was no further discussion.

K. Jones mentioned the May 2 Strike Committee and asked if it would be appropriate for the AP Council to reach out to the Chancellor's office and ask what the plan is and what can AP staff do to help. After brief discussion, C. Sarao said that she will reach out to the Chancellor's office.

## **8. Announcements**

C. Sarao reminded committee Chairs that year-end reports are due in May. Sarao announced that Josie Evans, Director of Undergraduate Admissions and Jon Evans, Director of Institutional Research have resigned their positions; Terri Harfst has been named Interim Director of Undergraduate Admissions.

## **9. Adjournment**

Motion was made by R. Sievers to adjourn the meeting. Seconded by R, Bryson. Meeting adjourned.