

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2015-2016 Meeting Minutes
October 21, 2015

1. The meeting was called to order at 1:00 p.m. by Chair Charlotte Sarao.

2. ROLL CALL

Members Present: Shane Bennett, Todd Bryson, Tamarah Cook, Brad Dillard, Jon Geiger, Wayne Glass, Elyse Hiller, Kathy Jones, Casey Loman, Cordy Love, Kim Sanders, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Kim Taylor, Kaila Tyner

Members Absent with Proxy: Jaime Conley-Holt (Cordy Love proxy), Cristina Pisoni (Kathy Jones proxy)

Members Absent: Melinda Yeomans

Visitors and Guests: Tracy Bennett (Human Resources)

3. MINUTES

The minutes from the Council meeting on September 16, 2015 were presented. A motion to approve the minutes was made and seconded. Minutes approved unanimously by voice vote.

4. ADOPTION OF MEETING AGENDA

A correction to item 5.4 was noted and changed to *Library* instead of *COEHS*. A motion to adopt the agenda with changes was made and seconded. Agenda adopted unanimously by voice vote.

5. REPORTS

5.1 Chair

C. Sarao reported that there has not been an Executive Planning and Budget Committee meeting; Constituency Heads met with Chancellor Colwell on Friday, October 16; it was basically a "get acquainted" meeting; at that meeting Chancellor Colwell asked everyone what they thought were the strengths of SIU; he also asked what they would change or improve.

5.2 Board of Trustees

The next Board of Trustees meeting is December 10, 2015.

5.3 Human Resources

No report.

5.4 Representatives to University Committees

Library Dean Search – R. Sievers reported that the committee has met twice; nine applications were submitted; the search has been extended until November 12, 2015 because of the lack of qualified candidates.

Traffic and Parking – T. Bryson ([attachment a](#))

5.5 Standing Committees

5.5a Election Committee

R. Sievers reported that there was one nominee for the open seat in Sector 2; election ballots went out today and will close next Wednesday, October 28.

K. Jones asked if an election process could be started now to fill Jon Geiger's seat in Sector 4 when he retires in December. R. Sievers responded by saying that he would check the operating paper to make sure an election process can be started before the seat is officially empty and move forward with it once Jon has officially said he is retiring.

K. Jones also asked about the progress of staggering terms for AP Council members since there are so many terms ending in 2018. C. Sarao and R. Sievers stated that that will be completed soon after the elections to fill vacant seats.

5.5b Executive Committee

T. Bryson reported that the committee met on Wednesday, October 14; reviewed the minutes and set the agenda for this meeting.

5.5c Committee on Committees

T. Bryson reported that committee appointments have been made.

5.5d Constituency Relations

No Report

5.6e Operating Paper

No Report

5.5f Staff Benefits

M. Sronkoski reported that he has been consulting the members of the committee regarding a letter that is being drafted to administration about the new language on the AP contracts

(<http://eforms.siu.edu/siuforms/info/hro3000.html>)

(<http://eforms.siu.edu/siuforms/info/hro3010.html>).

5.5g Staff Welfare

S. Bennett reported that the committee met immediately following the last AP Council meeting and discussed the professional development series.

6. Old Business

M. Sronkoski provided a draft copy of a letter to administration regarding the new language in the AP contracts; it has been decided that the letter will be sent to Chancellor Colwell and President Dunn; K. Jones provided insight on the process of how the letter was developed; Jones reviewed four Board of Trustees (BOT) policies and pointed out how they conflict with the new language in the AP contracts; discussion about how the language in the contracts needing to match the language in the BOT policies followed; it was suggested that the letter be finalized and sent before Thanksgiving; C. Sarao stated that K. Jones would update the draft and send it to the entire AP Council; after the Council has received the final draft, they should let C. Sarao know if there are any other changes to be made; if there are no additional changes received before the next AP Executive Council meeting on November 9, the letter will be finalized and sent to the Chancellor and President.

C. Sarao asked if there is any interest in starting up the AP happy hour again; it was decided to have happy hour at the Underground on the Island at 4:30 p.m. on November 3.

7. New Business

C. Sarao asked the Council if they are interested in inviting Chancellor Colwell to address the Council at one of their meetings; everyone thought it would be a good idea; C. Sarao stated that she will extend the invitation.

A Council member stated that it was announced that SIUE would be offering early retirement incentives in response to the budget cuts; is this something that is approved by the BOT; is that something that SIUE is doing on their own; is that something that SIUC could also do. T. Bennett responded by saying that distributing that kind of money would certainly have to be approved, but didn't know if it would have to be by the BOT.

8. Announcements

9. Adjournment

Motion was made by t. Bryson to adjourn the meeting. Seconded by S. Bennett. Meeting adjourned at 1:53 p.m.