

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2015-2016 Meeting Minutes
August 19, 2015

1. The meeting was called to order at 1:00 p.m. by Chair Charlotte Sarao.

2. ROLL CALL

Members Present: Shane Bennett, Todd Bryson, Jaime Conley-Holt, Tamarah Cook, Brad Dillard, Jon Geiger, Elyse Hiller, Kathy Jones, Casey Loman, Cristina Pisoni, Kim Sanders, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Kim Taylor, Kaila Tyner, Melinda Yeomans

Members Absent with Proxy: Wayne Glass (Kim Sanders proxy), Cordy Love (Jamie Conley-Holt proxy)

Members Absent:

Visitors and Guests: Tracy Bennett (Human Resources)

3. MINUTES

The minutes from the first Council meeting on July 15, 2015 were presented. A motion to approve the minutes was made by Shane Bennett and seconded by Brad Dillard. Minutes approved unanimously by voice vote.

4. ADOPTION OF MEETING AGENDA

Todd Bryson moved to approve and adopt the agenda, seconded by Shane Bennett. Agenda adopted unanimously by voice vote.

5. REPORTS

5.1 Chair

Charlotte Sarao reported that the Executive Planning and Budget Committee met on July 27, 2015. Sarao stated that administration is expecting a final state budget around December/January and are anticipating a 20% cut. Kathy Jones asked if the budget model with the various rings is still being considered. Sarao said that is still "out there" and that President Dunn does not want to start making any announcements as far as the "rings" are concerned because nobody knows what the budget cut is going to be. Sarao continued by saying that the Constituency Heads meeting was on August 18, 2015. The primary focus of that meeting was about the appointment of the SIUC Interim Chancellor for a two year term.

5.2 Board of Trustees

Todd Bryson attended the Board of Trustees meeting on July 16, 2015 in Springfield. Topics of discussion were published in SIU Today. (<http://news.siu.edu/2015/07/071615tew15029.php>)

5.3 Human Resources

No Report

5.4 Representatives to University Committees

University Calendars Committee – Carol Westerman-Jones presented a report from the April 7, 2015 meeting. ([Attachment A](#)) Following the report there was discussion about the topic of having a Fall Break or an extended Thanksgiving Break in academic year 2016. It was concluded that it would be beneficial to survey the opinion of AP Staff and provide those results to the University Academic Calendar Committee.

5.5 Standing Committees

5.5a Election Committee

Rod Sievers reported that a special election to fill the vacancy in Sector 2 will be held soon.

5.5b Executive Committee

Charlotte Sarao reported that the committee met on Monday, August 10, reviewed the minutes and set the agenda for this meeting.

5.5c Committee on Committees

Todd Bryson presented the names of nominees for various search committees across campus; *College of Education Dean* – Angela Cummings-Hunter, Kaila Tyner, and Casey Loman; *College of Business Dean* – Kyle Harfst, Terri Harfst, and Kathy Dillard; *Library Affairs Dean* – Brad Dillard, Tena Bennett, and Rod Sievers; *Assistant Provost for Enrollment Management* – Elyse Hiller, Jeff McGoy, Jill Gebke, and Cordy Love. Charlotte Sarao called for a vote on the approval of search committee names presented by Todd Bryson; unanimous approval by voice vote. Charlotte Sarao added to the CoC report by summarizing a conversation she had with Kevin Bame who oversees the Traffic Appeals Board. Bame requested that the AP Staff Council submit three names to the Traffic Appeals Board and they will chose the representative. After brief discussion it was concluded that the AP CoC would do their best to submit more than one name to the Traffic Appeals Board for consideration. It was noted that it is possible that only one name would be available due to the lack of volunteers. Charlotte Sarao added that she asked Kevin Bame to please submit the request for three names in writing so there is record of the request.

5.5d Constituency Relations

Cristina Pisoni reported that the committee has not met in person, but corresponded via email to finalize the FY16 Goals and Objectives. Pisoni added that the committee is working on planning AP Happy Hours for the entire semester so that people can put it on their schedules. The date for the AP Fall Luncheon was tentatively set For Friday, November 6.

5.6e Operating Paper

Kathy Jones reported that the committee has not met in person, but did approve the FY16 Goals and Objectives via email. Jones stated that in the near future, the committee will be incorporating the new Student Affairs Division in to the AP Sectors.

5.5f Staff Benefits

Matt Sronkoski reported that the committee corresponded via email and updated the Goals and Objectives for FY16. Charlotte Sarao updated the Council about her meeting with Kevin Bame regarding the issue with the new language on the AP contracts.

(<http://eforms.siu.edu/siuforms/info/hro3000.html>)

(<http://eforms.siu.edu/siuforms/info/hro3010.html>)

Sarao explained to Bame that the new language on the AP contracts basically states that an AP Staff member who has to sign a new contract when they are put on term can be terminated immediately and asked what is the intent of this language, was he aware of the ramifications of this language, and what body did this decision come out of. Sarao continued by saying that Bame stated that he had not thought about the outcome of the new language and the decision was made by an Executive Committee which is composed of President Dunn, legal counsel, himself, and others. Sarao noted that Bame would follow up with President Dunn and get back with her. Sarao stated that Bame followed up with her and said that President Dunn had not considered that ramification and does not feel that it is necessary to change the contract at this point because anybody going from continuing to term has to go through the Provost and Chancellor for approval. After brief discussion it was suggested that the AP Council members collaborate to draft a letter for the AP Council Chair to send to President Dunn requesting written clarification of the situation of continuing appointment that gets converted to term.

5.5g Staff Welfare

Shane Bennett reported that the committee approved the FY Goals and Objectives via email.

6. Old Business.

7. New Business

[FY16 Committees Goals and Objectives](#) approved unanimously by voice vote.

8. Announcements

Kathy Jones announced that the deadline for proposals for the Women's Leadership Conference is September 4 and to submit those proposals to Melinda Yeomans or Tarnisha Green. Jones also shared information about The Big Event, which is an idea that was started in 1982 at Texas A & M. The concept is a community service extravaganza when hundreds of students and faculty and staff get together and do community service projects. The Big Event committee is looking at a date in spring 2017.

9. Adjournment

Motion was made by Jon Geiger to adjourn the meeting. Seconded by Shane Bennett. Meeting was adjourned.