

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2014-2015 Meeting Minutes
November 18, 2014

1. The meeting was called to order at 1:00 p.m. by Chair Kathy Jones.

2. ROLL CALL

Members Present: Shane Bennett, Todd Bryson, Wayne Glass, Kathy Jones, Colleen Kuczynski, Don Patton, Kim Taylor, Rod Sievers, Matt Sronkoski

Members Absent with Proxy: Jill Gobert (Shane Bennett proxy), Jeanne Killian (Matt Sronkoski proxy), Charlotte Sarao (K. Taylor proxy)

Members Absent: Angela Cummings-Hunter

Visitors and Guests: Pat Latch (Human Resources), Jon Geiger (Student Affairs Task Force), Sherry Garnett (Academic Calendar Committee)

3. MINUTES

A motion to approve the minutes of the Council meeting on October 15, 2014 was made by Don Patton and seconded by Todd Bryson; minutes approved.

4. ADOPTION OF MEETING AGENDA

Kathy Jones made a request to substitute SURSMAC in place of Traffic & Parking Committee in section 5.4. Shane Bennett moved to approve the agenda as amended, Kim Taylor seconded; agenda adopted.

5. REPORTS

5.1 Chair

Kathy Jones noted that inviting Chancellor Sarvela to address the AP Council in the spring had been discussed, and asked if the Council would consider asking President Dunn to attend the January meeting to address the Council. All agreed. Jones stated that she will arrange the details.

5.2 Board of Trustees

Kathy Jones provided Council members with a copy of an article on the most recent BOT meeting in SIU Today. (Go to this link to see the article <http://news.siu.edu/2014/10/103014SIUToday-BOTitem.php>) She noted that it had been quite a while since the University had sent out a release this information in the SIU Today rather than it just appearing in the Southern Illinoisan. Jones commented on a few items in the article: the importance of the re-establishment of the Board's Ad Hoc Legislative and Legal Affairs Committee, a SIU Systems office has been set up in Edwardsville, an approval for the Dean of the School of Medicine to report to the president while the deans of Dental Medicine, Pharmacy, and Law would report to their respective Chancellors, which will be voted on at the December meeting. Jones asked Don Patton how this would impact the School of Medicine decisions. Patton replied by saying that it would be a positive change because the day-to-day reporting would go back to the dean. The last item that Jones highlighted was the recommendation to hire a senior level SIU System position to focus primarily on three areas: identifying and expanding shared services and streamlining operating processes; increasing the System's outreach, presence and visibility at all levels; and supporting development and fundraising efforts for SIU as a whole. Jones suggested that the Council send an email to Rae Goldsmith who oversees the publication of SIU Today and express your appreciation for the Board of Trustees article. Jones concluded her report by noting that President Dunn spoke at the BOT meeting about the need to address repairs at Stone Center. The next BOT meeting is at SIUC on December 11th.

5.3 Human Resources

No report

5.4 Representatives to University Committees

Executive Planning & Budget Committee – Kathy Jones reported that the last meeting was on October 22nd. At that meeting, the Educational Advisory Review Board presented a PowerPoint presentation about how to optimize budgets. Jones noted that the presentation was very informative and helpful. ([Attachment](#))

Student Affairs Task Force – Jon Geiger reported that the task force has worked on deciding where the student service units should be assigned: VC for Academic Affairs, Dean of University College, VC for Student Affairs, or VC for Financial Affairs based on a survey completed by task force members. Geiger provided the Council with two unofficial surveys that the task force used to start determining where units should be assigned. Geiger pointed out that there will be much more discussion and that the task force findings will be presented to the Chancellor and then to the Board of Trustees. There will be another report at the next meeting.

University Calendar Committee – Carol Westerman-Jones reported that the primary order of business was to consider the timing of the scheduled Spring Breaks for 2016 and 2017. The Spring 16 and Spring 17 semesters had previously scheduled with spring break falling on the 8th week of the semester. This was problematic for ½ semester classes as 8-week classes falling in the first half of the semester would have to decide to either shorten to 7 week classes, or meet for one final week, the week after Spring break. The committee unanimously agreed to move Spring 16 and Spring 17 Spring Break weeks to the 9th week of each semester. This is consistent with most previous spring semesters. Spring 16 break will be March 14-18, Spring 17 break will be March 13-17. There was some discussion about the fall semester breaks, Fall Break and Thanksgiving break and weather those partial week breaks were appropriate. The committee decided to not recommend any changes to Fall semester breaks at this time. The committee agreed on the academic dates of the 2017/18 and 2018/19 school years. Those dates are being forwarded to the Provost's office for review and approval. The Committee Chairperson proposed that in the future the committee should meet at least once per school year to review upcoming academic calendar dates. The committee supported this proposal. The Chair suggested that effort would be made to reach out to all campus constituency groups that have an interest in the academic calendar, to request that each group have a representative on the Academic Calendars Committee. The committee also supported this proposal.

Rod Sievers asked if the Calendar Committee is aware of the Solar Eclipse on August 21, 2017 and how it is going to affect the Carbondale area. Sievers noted that apparently Carbondale is the prime location for viewing this rare event and enthusiasts are preparing to book hotel rooms starting one year in advance. He added that approximately 50,000 people are expected to come to the Carbondale area for the eclipse which coincides with the first day of the Fall 2017 semester. Sievers noted that it will affect hotel availability for SIUC parents and family members who are helping their child move in. Westerman-Jones replied that she would contact the committee chair and bring this to their attention.

SURSMAC – Jim Hunsaker reported that the meeting was on November 18th in Champaign. There will be a hearing regarding the constitutionality of PA 98-599 (Pension Reform) on November 20th at 1:30 p.m. Hunsaker noted that the general feeling is that the judge will rule the act unconstitutional. This ruling will be intended to expedite the case to the Illinois Supreme Court for final decision. Hunsaker continued by saying that there will be a hearing on November 21st regarding the refund of insurance premiums paid by retirees. This practice was deemed to be a diminishment of benefits and therefore must be reimbursed by the state with interest. The issue of attorney's fees must also be decided. There has to be discussion of this coming out of the premium refund. Hunsaker went on to say that SURS expressed the need for the income tax increase to be extended in order to avoid further fiscal crisis. There is the potential for significant change in the makeup of the SURS Board of Trustees over the next six months. Multiple appointee's terms are up and the new governor is likely to appoint

new members to the board. There is also the possibility that Quinn's appointees could be asked to step down. The next meeting date has not been set.

5.5 Standing Committees

5.5a Executive Committee

Todd Bryson reported that the Executive Committee met on Monday, November 10th. Bryson asked the Council if they thought it would be a good idea to ask someone from the Paul Simon Public Policy Institute to address the AP Council at their next meeting. The Council agreed that David Yepsen would be a good choice. Kathy Jones suggested Judy Marshall as a second choice.

5.5b Committee on Committees

No Report

5.5c Constituencies Relations

Shane Bennett suggested that the AP Council host an Ugly Sweater Party in December. The Council chose Thursday, December 11th as the date. It will be at the Copper Dragon from 4:30-7:00 p.m.

5.5d Operating Paper

Kathy Jones reported that the Operating Paper amendments vote is in and all of the amendments passed. Jones has submitted a request for approval to the Office of the Chancellor. When approval is granted, there will be a call for nominations in December and a vote in January.

5.6e Staff Benefits and Welfare

No report.

6. Old Business

7. New Business

8. Announcements

December Happy Hour is at The Underground Barrel Room and Grill on November 25th at 4:30 p.m.

9. Adjournment

Motion was made by Todd Bryson to adjourn the meeting. Seconded by Rod Sievers. Meeting was adjourned.