

ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL
2014-2015 Meeting Minutes
June 18, 2014

1. The meeting was called to order at 1:00 p.m. by the Vice Chair, Todd Bryson.

2. **Roll Call**

Members Present: Shane Bennett, Todd Bryson, Wayne Glass, Jeannie Killian, Colleen Kuczynski, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Matt Taitt

Members Absent: Angela Cummings-Hunter (Matt S. Proxy), Jill Gobert, Don Patton and Kathy Jones

3. **Minutes**

Motion to approve the minutes of the Council meeting on May 21, 2014, was made by Charlotte Sarao and seconded by Matt Sronkoski, *minutes approved as presented.*

4. **Adoption of Meeting Agenda:**

Charlotte Sarao made a motion to accept the agenda, and Rod Sievers seconded. *Motion carried.*

5. **Reports**

5.1 Chair

T. Bryson had no report. There was no Board of Trustees meeting to report on. There will be a special board meeting in Edwardsville on June 24th. Discussions will include the marketing contract, the athletic fee, and the interim deans. C. Sarao brought up a point about the BOT meetings. She has communicated with 2 AP staff that have been forbidden to attend the Board meetings. T. Bennett replied that they can use vacation to attend the BOT meetings. They were told they were not to go. R. Sievers added that the chancellor thought there were too many people attending the meetings no matter where they were, and she was going to ask certain people to not attend. Maybe that went along those lines. It was reported that the Chancellor would be leaving on August 15th according to reports heard before the meeting time.

5.2 Human Resources

T. Bennett reported there have been a lot of changes in HR with forms and limitations on extra help hours, so before beginning a hiring process, be sure to call HR and ask about the procedure. She has heard nothing about a salary increase for July 1.

5.3 Representatives to University Committees

Rec Sports and Service Advisory Committee – Rod Sievers

Rod reported that he is the representative to the Recreation Sports and Service Advisory Board and the committee had met 4 times this year, once a month except for May. Rod's full report is attached. (attachment A)

5.4 Standing Committees

Approval of Standing Committee Assignments

Vice Chair Todd Bryson read the list of committee assignments. (attachment B) Charlotte Sarao moved to approve the standing committee assignments, the motion was seconded by Jeannie Killian, motion approved.

Executive Committee Report

Vice Chair Bryson reported that the standing committees were assigned at the Executive meeting, along with the Operating Paper changes that was made after discussion at the May council meeting. A vote will take place next month on the changes.

6. **Old Business**

Operating Paper committee has been working on changes to the Operating Papers. Council members were asked to look over the changes before the meeting. There was a discussion and two changes were pointed out –

College of Science and the College of Agriculture's names were wrong on first page. No other changes were made and the council felt it was ready for a vote in July.

7. **New Business**

There was a discussion on whether there was enough members present to elect chairs of the standing committees. It was decided there was and Charlotte Sarao will be chair of the Committee on Committees, Matt Sronkoski will chair the Staff Welfare and Benefits Committee, Shane Bennett will chair the Constituency Relations committee, which left the Operating Paper committee to name a chair at next meeting or via email communication. T. Bryson passed out a schedule of Council meetings for all council members and a schedule of Executive Meetings to all committee chairs.

8. **Announcements**

There will be a Happy Hour on June 24th at 4:30 p.m. at Pinch Penny Pub.

9. **Adjournment**

Motion was made by R. Sievers to adjourn and seconded by C. Sarao. Meeting was adjourned at 1:25 p.m.