Committee report from the Tuesday, February 13th meeting of the University Academic Calendar Committee. 2pm Student Services Building room 307.

Carol Westerman-Jones, AP/Staff Council Representative.

Agenda attached.

Mrs. Tamara Workman convener of the committee reviewed the committee representatives and mentioned that the committee may move to have a 2-year term. It was suggested by one of the representatives on the committee that the various representatives terms be staggered so that there would be about 50% continuing at any given time.

Vanessa Sneed from the University Events and Protocol Office presented about the SIU 150th Anniversary Celebration which will be held March 1st through May commencement 2019. Dr. John Jackson is editing a book on the 150th anniversary. Anyone with historical SIUC photos or possible contributions should contact Dr. Jackson. The book will be available Spring 2019.

Vanessa also reported that AOPA (aviators group) will hold an event on Oct 5 & 6 at the SI Airport (Murphysboro) 2018. 600-700 planes and 6,000-8,000 attendees are expected. Volunteers are needed Oct 3-6.

Mrs. Workman reminded the committee that Fall 18 there will be no Fall Break, but there will be a one week Thanksgiving break when classes are not in session.

The two different proposed options for winter breaks for the 20/21 & 21/22 academic years were once again reviewed. All representatives on the committee voted on the two proposals with all voting either for Option Two or for either option. The AP Staff Council voiced their preference and voted for option #2. The majority of the committee did vote for Option Two where the Fall semester 2021 would end December 10, 2021 and the spring semester 2022 beginning Jan 18 giving a 5-week break between those semesters and allowing for one week for end-of-term processing the week of December 15 & 16 allowing one full week where the offices at the University will be open before the winter break begins. Attachments included.

The Committee’s recommendation for option #2 will be sent to the Provost by Mrs. Workman.

Next University Academic Calendar meeting will be on September 26th, 2018 at 2pm.
1. Committee (handout)

   Committee representatives – new appointments for AY 2018-2019

2. SIU 150th Anniversary Celebration update – Vanessa Sneed, University Events and Protocol

3. Review calendars (handout)

   2018-2019 Approved Revises – Thanksgiving Break

   2019-2020 Approved – SIU 150th Anniversary Celebration

   2020-2021 Proposed New Calendar – Recommendation for Option

   **Option One** – 5 weeks between Fall and Spring means that looking ahead, Fall 2021 will have finals the week of December 13-17, 2021 resulting in grades processing to be done on December 22, 2021. Registrar’s Office will have only one additional day to conclude end-of-term processing before administrative closure for winter break.

   **Option Two** – 4 weeks between Fall and Spring will result in finals week December 6-10, 2021 and grades processing to be done December 15, 2021. End-of-term process will be accomplished well before administrative closure for winter break. There will be a 5 week break between Fall 2021 and Spring 2022.

*Break periods in Banner (SOATRBK) – this form is used to provide a method for institutions to define break periods within the period of enrollment or term. A break period less than five calendar days is considered part of the period enrollment. A break period that is equal to or more than five calendar days is not counted as part of the period of enrollment. Banner uses the break periods defined for the term to determine the percent attended when a student withdraws from the institution. Break periods influence the calculator on SFAWDRL.*

4. New Business

Next meeting: September 26, 2018 at 2:00pm in SSB 307

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A week break Fall 2020 - Spr 2021
Fall 2021 Dec. 10, 2021
** End processing 12/15/19
* Jan 11 start date allowed by contract