

**REPORT: CHANCELLOR'S PLANNING & BUDGET ADVISORY COMMITTEE
AP STAFF COUNCIL MEETING
[MEETING: January 14, 2014]**

MEETING

On January 14, 2014 at approximately 3:00PM, the Chancellor's Planning and Budget Advisory Committee met in the Balcony Conference Room in Anthony Hall.

AGENDA AND DISCUSSION

A. Chancellor's Updates

1. Campus closure
2. Cold weather damage. Only a few broken pipes, and sprinkler break/malfunction. Minimal damage.
3. Student Services Building working out well.
4. Retention Meetings proceeding. Making progress on some long-term and short-term discussions. Looking forward to making some long-term cultural changes to impact retention.
5. Regrouped the Research Advisory Committee. In addition to center managers, the group was expanded to include some interdisciplinary members, as well individuals to provide information on compliance issues.
6. Research productivity. Last year, there was a decline in research awards after the stimulus funding ran out. However, things seem to have stabilized. The new faculty hires coming in Fall 2014 will add to more active research.
7. Jim Salmo will be working with the Chancellor this year to introduce a new campaign.
8. On January 24, the Chancellor will have the Spring Leadership Meeting to take a look at the strategic plan and assess progress. The assessment will include talks about internal and external communications.

B. Approval of Minutes from October 28, 2013

C. FY15 Budget Planning

1. FY14 Budget. Our current budget is on-track. There will be no reappraisal process again this year.
2. FY15 Budget. In the early planning stages.
 - a. Course fee proposals are to be discussed soon. Collectively, it looks like we will be increasing fees by 2.86%. There was a new Student Media Fee passed (.75 cents per credit hour, up to a maximum of \$9 per semester) to support student media such as the Daily Egyptian.

- b. Tuition increases proposed. The proposed increase will likely be between 1% and 3%, but likely 1.5% - 1.7%. In comparison, Eastern proposed no increase for the first time in 10 years; and the University of Illinois proposed a 1.7% increase to cover the COL increase. SIU's proposed increase will likely be anchored by the COL, but also take into account the addition of another \$1M in institutional scholarships, and funding for possible salary increases.
- c. Minimum wage increases could have an impact on wage expenditures.
- d. Pension changes could also impact the budget. It is expected that the legislature may institute some kind of pension sharing mandate. In addition, any drastic changes could impact the number of retirements this year. Currently, there are at least 3 lawsuits that have been filed to challenge the constitutionality and fairness of the new legislation.
- e. Allan Karnes announced that the preliminary Governor's Budget just released today is showing a \$182M (approximately 2%) increase in education budgets. This increase has not been broken down to show the amounts in the k-12 and higher education categories. Hopefully, more detail will follow.
- f. Will have additional items to share next meeting

D. Internal Charges – Room Rentals

1. The administration took the time to look at internal billings around campus to see if there might be some cost-savings that could be realized. Judy Marshall indicated that after reviewing transfer vouchers, she discovered that one of the main items that organizations around campus complete transfer vouchers for are room rentals. As an example, she stated that Morris Library completed approximately 63 transfer vouchers, amounting to approximately \$7,000 for rooms rentals. Similarly, the University Museum processed approximately 51 transfer vouchers that netted approximately \$1,500. The room rentals are being charged for the use of facilities that are state-supported. As a result, Judy indicated that it would be more cost-effective for the University to increase the OTS budgets on a one-time basis for these organizations and eliminate the internal billing processes. Judy was quick to point out that rentals being charged to outside vendors be continued. She also pointed out that the auxiliary units (such as University Housing, Students Center, etc.) would continue to charge rentals, because these units are self-supporting, and must generate revenues to continue operating.

E. Revenue Subcommittee

1. Mario Moccia gave a presentation from the Revenue Sources Committee. The committee met for the first time on December 17, 2010. The Chancellor has recently challenged the remaining committee members to pull out the report and take a fresh look at some of the items presented over two years ago. Some of the items presented have since been pursued, and the committee plans to meet with entities again in the near future to brain storm about

potential revenue generating activities. The areas included in the original meetings included:

- a. Student Health Center
 - b. Event Services
 - c. University Communications
 - d. Student Center
 - e. Continuing Education
 - f. Recreational Sports and Services
 - g. Traffic and Parking
 - h. Department of Public Safety
 - i. Distance Education
2. After the presentation, there was a suggestion to take a look at the possibility of centralizing some of the functions associated with distance education. The group discussed the complexity of dealing with the distance education model and the problems associated with revenue generation and reconciliation. Comments were made about the possibility of centralizing some of the accounting/business functions related to distance education. Comments were also made that faculty do not understand some of the process either. The Chancellor mentioned that she would be willing to schedule an update next meeting regarding distance education and summer school funding.

F. HR Subcommittee

1. The Chancellor created the HR Subcommittee to take review the hiring processes for the University. The goal is to reduce/consolidate/simplify the paperwork and forms used in the process.
2. The committee learned about a third party product currently being used by the School of Medicine that could help. However, they would like to first review the current processed being used to see if we can work within our existing HRMS system. John Ahrens, Information Technology, will help the committee take a look at our existing system. An outside organization may be contracted to help evaluate the situation and see where we can improve. In addition, the committee will seek input regarding affirmative action compliance.

G. Other Business

1. Kevin Bame covered the following items of interest.
 - a. The University will be issuing \$30 in debt (COP-Certificate of Participation) to cover deferred maintenance projects. Woody Hall will receive renovations; several buildings will receive new roofs; and the campus will receive new standard exterior lighting.
 - b. Pension changes are being investigated to try to understand some the type of impact they will have on SIUC.

- c. The new Department of Public Safety Chief has tackled some of the Eastside housing problems by assigning an officer to each hall to monitor for safety. They will become familiar with residents and spend time working in those areas.
 - d. The issue of processing payrolls was mentioned again, and it has been determined that HRMS may need an overhaul to accomplish this.
 2. Jim Salmo indicated there are several activities at the Foundation.
 - a. Fiscal officer changes are being made to mirror changes made at the University level.
 - b. Of the 1,700 scholarships processed, there were only 5-6% of the scholarships that could not be offered, due to the criteria not being met.
 - c. Fiscal year performance is looking stronger.
 - d. Benefit piano concert on Friday night to honor Marianne Webb. Free event.
 3. The Student Representative reported.
 - a. GPSC and USG Meeting on course fees have been combined and will take place at 6PM on January 21.
 - b. The number of student Senators is at an all-time high with 28 members.
 - c. The Media Fee passed.
 4. Jim Garvey offered the following.
 - a. With the stimulus funding coming to an end, research funding has started to stabilize, and he believes research funding at the University will increase. In addition, the new faculty added in Fall 2014 should also increase research efforts.
 - b. The McLafferty Annex will undergo construction in the near future. It is expected that several areas will contract for space: fermentation science, aquaculture, aquatics, and other core research centers.
 - c. One patent was approved.
 5. Mario Moccia indicated that Athletics has completed its audit. He also indicated that the Leefield contract was also extended.
 6. Michele Rushing asked about the progress on the President's search. The Chancellor said she has not received any updates on the search. It was mentioned that the committee is still meeting, but has a confidentiality agreement in place not to discuss any issues related to the search.

H. Adjourn.

1. At approximately 4:45pm, the meeting was adjourned.