

**REPORT: CHANCELLOR'S PLANNING & BUDGET ADVISORY COMMITTEE
AP STAFF COUNCIL MEETING
[MEETING: September 23, 2013]**

MEETING

On September 23, 2013, the Chancellor's Planning and Budget Advisory Committee met in the Balcony Conference Room in Anthony Hall.

AGENDA AND DISCUSSION

- A. Approval of Minutes from August 26, 2013
- B. Chancellor's Updates
 - 1. St. Louis Event. Successful event. Over 14,000 people attended the game. Approximately 400 prospective students and their families attended.
 - 2. Family Weekend. Expecting a large crowd. Planning a Southern reception for prospective students from Southern Illinois at the football game as well.
 - 3. Chronicle of Higher Education. Katharine Suski was quoted in an article entitled, "Are You Ignoring a Quarter of Your Applicant Pool?" regarding stealth applicants and reaching that pool of prospective applicants.
 - 4. Campus Communications. Rae Goldsmith, Chief Marketing Officer, stated she is putting a plan in place for making campus announcements every Monday and Thursday to faculty/staff. The initiative is aimed at reducing paper, increasing efficiency, and uncluttering our mailboxes. Will also develop a similar tool for student communication, as well as an on-line calendar that will incorporate athletics, etc.
 - 5. Physical Environment.
 - a. Pulliam Pool/Gymnasium. The engineers have been able to alter the plans for the renovation to include a second floor. The first floor will be occupied by the Art and Design program. The second floor will be occupied by the School of Social Work.
 - b. New Student Services Building. Ribbon cutting will be done on Homecoming Day. Tours begin at 1:30PM. First/second floors were to move on October 5. Third floor will move in mid-October. Fourth floor will house the Dean of Students as well as Housing (contract and administrative staff). The basement has been redesigned to hold the Call Center, in addition to storage, etc.
 - 6. Jim Garvey is now in place as OSPA. The University has landed a few large grants recently. Kathy Campbell landed a \$2.5M grant for a stage 3 trials on restoring hearing. Karen Renzaglia landed a \$1.1M grant from the National Institute of Health for a project on bridges to bachelorette.

7. Cooperative Research. The University is moving on some cooperative research projects such as Fermentation Science Center (joint effort between Agricultural Sciences and Science). And a new STEM Education Center.

C. Strategy for Budget Reductions

1. Budget Review Items.

- a. Flat appropriation.
- b. Small reduction expected from the performance funding model \$76,900.
- c. Salary increase of 2%. Most CS staff will see increases on October 1 check. Others will see it on November 1 check (AP, Non-represented, etc.)
- d. Increased scholarships offered by \$1M
- e. All total, there will likely be a need of \$5M. Colleges will be able to use distance ed carry-forward and salary. Equates to colleges internally funding the 2% salary increase plus an additional 1% for budget shortfall.

2. Budget Discussion. The remainder of the meeting involved discussion of budget reduction strategies. There were no handouts. This portion of the meeting was for discussion purposes only for the overall budget reduction.

- a. Basically, three scenarios were discussed. Distribution budget reductions using the same funding formula as last year: 30% New students (change in incoming new fall enrollment); 70% Credit hours (change in credit hour generation).
- b. Component-30% Change in incoming new fall enrollments. Some issues surrounding this component included questions regarding the use of head count vs. an alternative (such as FTE); and why does it only include the incoming new students.
- c. Component-70% Change in credit hour generation. Most discussion centered around this component. Should credit hours include total undergraduate and graduate credit hour? Should credit hours include distance education credit generation? Should credit hours include on-campus credit hours only? Should the calculation only involve the change in credit hour generation, and not include new student component. The differences varied greatly.
- d. The committee was going to go back and look more at the formula and results. They will bring back new spreadsheets to the next meeting.

D. Strategic Plan

1. Matt Baughman has been asked to develop metrics and determine progress on the strategic plan. The CPBC will weigh-in on metrics of the plan. We will begin discussing metrics at the next meeting.

E. Subcommittee Status Reports. No time.

F. Other Business. No time. Meeting dismissed at approximately 4:30PM.